STRATEGIC LEGAL FUND

FOR VULNERABLE YOUNG MIGRANTS

funded by Trust for London and Esm**é**e Fairbairn Foundation;

managed by MigrationWork CIC

Application form

Please read the *Funding Guidelines* before completing this form. They are available at [www.strategiclegalfund.org.uk](http://www.strategiclegalfund.org.uk)/how-to-apply

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| 1. Organisation details | |
| Name of organisation |  |
| Organisation’s address |  |
| Legal status of organisation (please tick all relevant boxes) | Registered charity Charity Reg. No.  Company Limited by Guarantee Company No.  Partnership SRA No.  Community Interest Company  Other If Other please specify |
| 2. Application contact | |
| Your name |  |
| Your position |  |
| Your email address |  |
| Your phone number |  |
| 3. Staff member who will lead on work proposed in this application | |
| Name |  |

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| 4. Skills, experience, expertise and accreditation  Staff who would undertake the proposed work must have the skills, experience and expertise to undertake strategic legal work. Accreditation with an appropriate scheme may help to demonstrate this. If this is an application that involves staff providing immigration advice or services (as defined by the Immigration and Asylum Act 1999), they must have relevant accreditation, as outlined below.   * If your organisation is regulated by the Office of the Immigration Services Commissioner, staff who would undertake the proposed work must be accredited at Level 3, Advocacy and Representation in the relevant category of law. * If you are regulated by the Law Society, staff who would undertake the proposed work must be accredited with the Law Society Immigration and Asylum Scheme at Level 2, Senior Caseworker, or Level 3, Advanced Caseworker.   Please provide, in brief, evidence that the members of staff who would undertake the proposed work have the necessary skills, experience and expertise including appropriate accreditation. | |
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| 5. Legal aid contracts IF PRE-REGISTERED, SKIP TO NO. 7  Please indicate if your organisation holds a legal aid contract from the Legal Services Commission. | |
| Tick if your organisation has a legal aid contract  Please tell us in which area(s) of law | |
| 6. Public liability and professional indemnity insurance IF PRE-REGISTERED, SKIP TO NO. 7  Please note applicants must have public liability and professional indemnity insurance to meet eligibility requirements for the SLF and we may ask you to produce evidence of this. | |
| 1. Tick this box if your organisation has public liability insurance 2. Tick this box if your organisation has professional indemnity insurance | |
| 7. What type of strategic legal work are you applying to fund? | |
| 1. Research and development of a case pre-litigation 2. Third party intervention in the role of *amicus curiae* | |
| 8. Re-applications, extension applications and applications to fund more than one piece of work  Please tick the boxes below if your application is:   * a re-application (where the original application was turned down for funding), * an extension application (an extension to a previously funded application), and/or * your organisation is already receiving SLF funding for a different piece of work. | |
| 1. This is a re-application 2. This is an extension application 3. My organisation is already in receipt of SLF funding for a different piece of work | |
| 9. Describe the activities you plan to undertake with an SLF grant  Please outline here your case/work plan for the proposed work | |
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| 10. Why the work constitutes strategic legal work and the potential legal basis of your argument  The SLF’s definition of strategic legal work is described in the Funding Guidelines*.* Please clearly:   * explain what your proposed work is seeking to achieve, how it will benefit vulnerable young migrants and why it constitutes strategic legal work, * tell us why the work you propose is important including the estimated number of vulnerable young migrants affected and/or the level of impact on the lives of vulnerable young migrants. * provide an overview of what your legal argument is or is likely to be (For further guidance on the level of detail required, please contact the Project Manager) * if you are applying to fund a third party intervention, please also state how your proposed intervention would provide significant assistance to the Court, beyond that which is expected to be provided by the parties and their lawyers. | |
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| 11. Other litigation  The SLF will not fund research and development on issues that are already being litigated or form part of other litigation. Please indicate below if you know of any other litigation which seeks to advance the same argument/s as you propose. | |
| I am aware of other litigation that advances the same argument/s as that outlined at question 8: | |
| 12. Alternative funding  The SLF will only grant funding where no other funding is available. Where alternative funding is or might be available, applications should first be made for this. Please briefly explain why alternative funding is not available, and in particular, please explain whether pre-litigation work could be funded using the Legal Help scheme or LSC Investigative Help, and whether the case could be funded at this stage by a conditional fee agreement (with or without BTE or ATE insurance). | |
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| 13. Prospects of success  Please briefly set out the prospects for success of your proposed work, and state what your assessment is based upon. Please also comment on the prospects of successfully achieving the strategic aims of the SLF. The prospects of achieving a beneficial wider strategic outcome are often different from the prospects of winning a particular case. | |
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| 14. Risk analysis  We realise that all legal interventions involve some element of risk. The Expert Panel will assess the risks presented by your proposal and will consider this within their recommendation. Please include below any thinking you have done about the type and level of risks involved and what you have done, can or will do to tackle or minimise them. | |
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| 15. Level of funding and budget  The SLF is a small fund and applicants must demonstrate that their application represents value for money. You should indicate here how much funding you are applying for. The maximum funding for any one application is £30,000, but in view of the limited funding available, lower applications are encouraged. Please note:   * The SLF cannot make a grant for work that will make a profit for the grantee. * Eligible costs are detailed in the funding guidelines. They should reflect the real costs. * Costs should usually be no higher than appropriate legal aid rates including for staffing, barristers’ fees and interpreters. * Where costs have been calculated to pay for an individual’s time, for example as an employee, then a breakdown should be provided of the number of days/hours and total cost per day/hour, including reasonable on-costs. | |
| Total amount applied for:  Time period of work for which funding is sought (maximum 12 months):  When you propose to start the work:  If you are a solicitors’ firm, please confirm that the work will not be profit-making  Item £                  TOTAL 0 | |
| 16. Pro bono contribution  We want to maximise resources by using pro bono input where possible. Applicants need to show there is a pro bono element to the work for which they are applying for funding. Please indicate the pro bono resources to be used in the work proposed in your application (e.g. some solicitor, legal representative, researcher or counsel’s time) and provide costings if available. If the application is for a third party intervention, please state whether you have been involved in such interventions before, who it was for and whether it was provided pro bono. | |
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| 17. Urgency of application  Please indicate here any deadlines that lend urgency to this application (e.g. in the case of an application for a third party intervention, the date of any court hearing). | |
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| 18. Third Party Interventions  If you are applying for funding for an intervention, please confirm that you will apply for an order or seek agreement that the intervener will not be ordered to pay any costs at each stage of the litigation. Please also confirm that in the event that such an order is refused, the intervention will be withdrawn and unspent funds will be returned to the Fund. | |
| Tick this box if you will apply for and obtain an order  Tick this box if you will seek and obtain agreement that you will not be ordered to pay costs    Tick this box to confirm that if the order is refused or agreement is not reached, you will not proceed with the intervention with SLF funding and you will return unspent funds to the SLF | |
| 19. Child protection  If your application involves working directly with children, please confirm that the organisation has a child protection policy and that staff who would undertake the proposed work hold Criminal Records Bureau clearance at the appropriate level. Leave blank if not applicable. | |
| 1. Tick this box if you have a Child Protection Policy 2. Tick this box if staff who would undertake work directly with children are CRB checked 3. Tick this box if staff who would undertake work directly with children will apply for CRB checks | |
| 20. Conflict of interest  Please indicate if you have identified a conflict or potential conflict of interest between this application and any member of the Expert Panel (see [www.strategiclegalfund.org.uk/about/expert-panel](http://www.strategiclegalfund.org.uk/about/expert-panel)) for a list of members). If there is a conflict or potential conflict, we need to ensure that your application is considered by other Panel members. | |
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| 21. Independent referee  Please provide the details of an individual who has agreed to act as an independent referee for staff who will lead on the proposed work and can attest to their ability to conduct strategic legal work in relation to migrant children and young people.Please note that we will not always take up references. | |
| Name of referee |  |
| Position |  |
| Name of organisation (where applicable) |  |
| Email address |  |
| Telephone number |  |
| Address |  |

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| 22. Bank details  Bank details must be provided for an organisation; we will not transfer any funds to individuals. | | | | | |
| Name of bank account holder | |  | | | |
| Bank/Building Society Name | |  | | | |
| Bank/Building Society Address | |  | | | |
| Bank Account Number |  | Sort code |  | Building Society Roll Number (if applicable) |  |
| First signatory authorised to claim an SLF grant | |  | | | |
| Position in Organisation | |  | | | |
| Signature | |  | | | |
| Second signatory authorised to claim SLF grant | |  | | | |
| Position in Organisation | |  | | | |
| Signature | |  | | | |
| 23. Checklist  Please send the following documents to both the email and postal address below. NB if you are already pre-registered with the SLF, you only need to send the application form. | | | | | |
| Required documents (by email and post) | | | | | |
| 1. A signed copy of this application form. | | | | | |
| 1. A signed copy of your organisation’s governing document or set up documentation of the company/partnership (unless already provided at pre-registration stage). | | | | | |
| 1. Your most recent annual accounts (unless already provided at pre-registration stage) | | | | | |
| 1. If the organisation is not-for-profit, a budget for the current financial year including how much funding has been secured to date, OR   If the organisation is a solicitors’ firm, a Legal Services Commission financial statement summary.  Please note, we may ask for additional financial documents if there are concerns about the organisation’s financial health. | | | | | |
| Email: SLF@migrationwork.org  Postal address: Strategic Legal Fund, Trust for London, 6 Middle Street, London EC1A 7PH | | | | | |

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| 24. Authorisation signature  The Director of the organisation (or equivalent), member of the Board/Trustee or a partner (in the case of firms of solicitors) must sign this application form. Please sign a printed version and post it to us at the address given above in addition to emailing it to us. | |
| I confirm that, to the best of knowledge, the information in this application is accurate.  I confirm that the applicant for funding is a going concern and I have no reason to believe that will change during the period in which this grant application will be delivered. I will inform the Strategic Legal Fund immediately if the position changes. | |
| Signed |  |
| Name of above person |  |
| Position |  |
| Date |  |

Thank you for applying to the Strategic Legal Fund for Vulnerable Young Migrants